

**Temple Beth David
Oneg Shabbat Sponsor Confirmation**

Name: _____ Phone: _____

Thank you for sponsoring the Oneg Shabbat on Friday, _____
If this is a special occasion, what are you celebrating? _____

1. Total number of people expected at the Oneg: _____

A usual Friday night service is attended by about 30 people. If you expect additional people to attend for a special event (birthday, baby naming, bar/bat mitzvah, anniversary, holiday etc.), estimate the total number of people at the Oneg including the usual congregants. We need to know a total number so we can have enough food and drink and enough helpers to set up and clean up.

2. Please check sponsorship option you have chosen.

- Assisted Oneg:** You will provide the food and drink and we will arrange for set up, serving and clean up afterwards. **Cost: \$75 for up to 50 people, \$135 for over 50 people; plus additional \$70 cleaning fee if you would like to use tablecloths.** (Plus the cost of food that you bring).
- Sponsored Oneg:** Sisterhood will take care of all the oneg details for you. They will select and shop for the food, and arrange for set up, serving and clean up. **Cost: \$200 for up to 50 people, \$300 for 51-100 people, plus additional \$70 cleaning fee if you would like to use tablecloths.**
- Catered Oneg:** You are responsible for hiring a caterer and making arrangements directly with the caterer to include set up, serving, and clean up of the social hall and kitchen afterwards. Please consider using our in-house caterer, Loretta Vigil of Chefelle (626-841-1601). **Cost: Arranged and paid directly to the caterer; \$70 cleaning fee if you would like to use tablecloths provided by the Temple.** If you are using a caterer other than Chefelle, you must pay \$100 to have a Temple Beth David kitchen staff employee at the event. Outside caterer must be approved for use 3 months prior to event.

3. Return this form to Temple Beth David with your payment:

Please return this form to the office at Temple Beth David. Your date is not confirmed until this form is received at TBD. If you have chosen the Assisted or Sponsored Oneg, please make your check out to Temple Beth David and enclose it with this form (with your event date in the memo) or include your credit card information. If you have selected the catered Oneg, it is your responsibility to contact the caterer of choice and make all arrangements after returning this form to the Temple.

4. Amount Enclosed

\$ _____ Sponsorship amount
\$ _____ Tablecloths, if desired (additional \$70)
\$ _____ Total

5. Payment information VISA MASTERCARD AMEX

Credit Card number: _____ Exp Date: _____ CVV# _____

Name on card: _____

Billing address: _____

Phone Number: _____ Email Address: _____

Signature _____

Check here to authorize if you are submitting via email.

If you have any questions, please call the temple office at 626-287-9994.

For office use only:

Payment received: \$ _____ Master Calendar Contact Staff Tablecloths (inform Staff)